

Havering Shopmobility Manager Person Specification			
	Attribute	Standard	Essential/ Preferable
Education & Training			
1	Educational attainment	Good basic education. Further learning.	E
2	Business and management skills	Relevant studies & achievements	P
Experience			
3	Engagement with voluntary sector and/or disability	Understanding of the needs of people with disability / mobility limitations and able to act and react accordingly	P
4	Engaged in a supervisory or management role	Understanding issues of managing staff, services, resources and finances. Able to manage budgets, financial reports and accounts etc	E
Knowledge, Skills & Attributes			
5	High level communication skills	Excellent communicator orally and in writing in English	E
6	Practical	Having a problem-solving approach, flexible and adaptable.	E
7	Commitment	Able to do whatever it takes to deliver services	E
Competencies			
8	Managing systems	Good organisational skills. Able to use & develop MS apps and knowledge of IT systems	E
9	Managing people	Leadership qualities. Able to command respect and motivate.	E
10	Managing relationships	Able to represent the organisation and network	E
Other Criteria			
11	Not barred	Not have been bankrupt, disqualified, no relevant criminal offences.	E
12	Conflict of Interest	Able to manage any likely conflicts of interest or conflicts of loyalty.	E